

Minutes of the meeting of Himley Parish Council held at 7:30pm on 21st September 2026 at Swindon Community Centre

Present: Cllrs Mr D Wilson - Chairman, Mr G Bowen - Vice Chairman, Mrs Y Nock, Ms S Oliver, Mrs N James, Mrs L Page.

Also, present Clerk Mrs J Cree, SSDC Cllr S Massey.

10/26. Apologies for Absence and to fill casual vacancy.

An apology of absence was received from County Cllr Mrs V Wilson. All members were present.

It was agreed to leave the Casual vacancy seats until the May elections in 2027.

11/26. Declarations of Councillors' Interest.

There were no declarations of pecuniary interest made.

12/26. To receive for confirmation and adoption, the Minutes of the Parish Council meetings held on 11th June and 17th August 2026 (copies attached).

The minutes of the meetings held on the above dates were agreed and accepted.

13/26. Accounts for payment.

The accounts for payment were presented to the Council:

Sept / Aug	Clerks Salary	£343.20
	HMRC	£228.80
Rospa		£104.40
Wolverhampton Tree Services		£3480.00

It was proposed by Cllr D Wilson and seconded by Cllr L Page to accept the accounts detailed above. On a vote this was carried.

14/26. To consider any Planning Applications received up to the time of the meeting, for recommendations to the South Staffordshire District Council.

26/00283/OUTM

Outline Planning Application, with all matters reserved except access, for up to 115 residential dwellings, public space, landscaping, sustainable drainage and all associated works
Land North Of B4176 Bridgnorth Road Himley (consultation ended 7th September) – comment submitted.

26/00719/FULHH Proposal: Balcony to rear with privacy screening to sides and covered canopy over the balcony area. Location: Beverley, Penn Road, Gospel End no objection

26/00762/FUL Proposal: Erection of a rear extension to the Rangers Building and replacement of existing storage containers with a purpose-built storage building - Location: Baggeridge Country Park, Fir Street, Gospel End – no objection.

15/26. Clerks Report

The following item on the Local Government Reorganisation Decision and process has been paused. The funds for projects that were to be distributed by the District Council have also been paused.

16/26. To agree updated Standing Orders and Financial Regulations

It was proposed by Cllr D Wilson and seconded by Cllr G Bowen to accept the updated standing orders and financial regulations as circulated with the agenda papers. On a vote this was carried.

17/26. To agree the following policies for the Council

The following policies were circulated with the agenda papers:-

- Bring Your Own Device Policy
- Privacy policy
- IT Policy
- Financial Risk Assessment
- Media Policy
- Email Policy
- GDPR
- Filming Policy
- Complaints Policy
- FOI Policy
- Public participation policy

It was proposed by Cllr D Wilson and seconded by Cllr Mrs S Oliver to accept all the policies listed above as circulated with the agenda papers. On a vote this was carried.

18/26. To discuss moving to a new website provider with a new designed site.

To enable the Parish Council to be able to update the website themselves. It was agreed that the Clerk obtain a price to update the website and bring it inline with other local councils.

The costs are detailed below:-

Item	Price
GOV.UK Domain Transfer (FREE)	£0.00
New Council Website (One-time)	£549.95
SSL Certificate	£0.00
Web Hosting & Email	£50.00
Clerk Discount	£-50.00
Total	£549.95

PLEASE NOTE: All prices are exclusive of VAT.

Quote Details

Recurring costs going forward –

- GOV.UK Domain Renewal (£10 + VAT per year)
- GOV>Uk GUARD Service (£40.00 + VAT per year)
- Web Hosting & Email (£50.00 + VAT per year)
- Clerk Discount provided to Jenny Cree (£-50 + VAT)

It was proposed by Cllr Ms N James and seconded by Cllr D Wilson to move the website provider to Recoded Solutions at a maximum cost of £549.95. On a vote this was carried.

19/26. To agree signatories for the Bank account to authorise payments.

It was add the Clerk onto the bank account, with full access. On a vote this was carried.

20/26. To discuss maintenance of the playing area for hedge cutting etc.

Cllr G Bowen reported that following the play area inspection, with Cllr Ms N James, there is only 1 visit per year from SSDC, to cut the hedge back on the playing field side, this appears to not be sufficient and the road-side hedge needs to be undertaken at least twice a year.

The Clerk will ask Andy Aston for an update on the hedge cutting, to get a date and request the options for adding further cuts to be undertaken at specific times, and request a price for removing hedge cutting totally from the contract.

If we have a one-off cut, with a tree surgeon it will be quite expensive, however a local farmer from Bobbington will be asked to give a price for cutting the outside edge and ask for a more regular price, he undertakes this work for many parishes.

21/26. Date and venue of the next Parish Council Meeting 19th October 2026 - Swindon Community Centre.

Meeting closed at 20.25pm.